



PHILIPPINE INSTITUTE OF CIVIL ENGINEERS, INC.

2020 PUBLICATIONS GUIDELINES BY THE PICE PUBLICATIONS COMMITTEE

The Philippine Institute of Civil Engineers (PICE) is promoting inclusion in the organization where each person is welcomed, accepted and connected to its peers and the organization. For this reason, the PICE Publication is aiming to be closer to every PICE member by bringing in the most significant news and by disseminating relevant information about Civil Engineering, and the organization.

I. PICE Quarterly Publication of Newsletter

This year, the PICE Publication targets to publish a quarterly newsletter that will feature the accomplishments and programs/events organized by PICE National and all the Chapters. The PICE newsletter issues will be published on the website in the 3rd week of May, July, September, and December. Hardcopies will likewise be produced and turned over to chapters for distribution. With this, all Chapters (both local and international) are encouraged to submit post reports of their events on the following timeline to be included in the publication:

- a) **1st Quarter Issue** – this will cover stories from January 1 to March 31, 2020. Entries by all chapters shall be emailed and submitted to the PICE Secretariat on or before **April 21, 2020 (Tuesday) at 11:59 P.M.**
- b) **2nd Quarter Issue** – will cover stories from April 1 to June 19, 2020. Deadline of entries is on **June 20, 2020 (Saturday) at 11:59 P.M.**
- c) **3rd Quarter Issue** – will cover stories from June 21 to September 18, 2020. Deadline of entries is on **September 19, 2020 (Saturday) at 11:59 P.M.**
- d) **4th Quarter Issue** – will feature stories from September 19 to December 11, 2020. Deadline of entries is on **December 12, 2020 (Saturday) at 11:59 P.M.**

II. PICE Annual Journal

The PICE continues to work toward improving the standard of the local and international community of educational researchers, scholars, and practitioners by introducing them to the latest trends, developments, and challenges in the Engineering field. In connection to that, the PICE will publish an Annual Journal, a compilation of research papers and research journals by Practitioners or Student Engineers. The Journal will be published on the last week of December or in January.

III. Guide for Submission of Entries

A. For Newsletter:

- a) The chapter(s) shall fill-out the form (EF-01-03-2020) and attach at least 3 – 5 copies of High Quality Photos. Complete and accomplished form(s) shall be submitted and emailed to pice.newsletter@gmail.com with the Subject: NEWSLETTER ENTRY or through the Event Submission Form (<https://forms.gle/4RBxaybQaAdosakXA>) on or before the deadline. Late

submissions will no longer be entertained and shall be subjected to evaluation for inclusion to the next newsletter issue.

- b) Chapters with the most number of entries will be the 'Featured Chapter' for the quarter. The Featured Chapter shall have a dedicated portion of all their activities, announcements, advertisements and other relevant stories.

B. For Journal:

- a) Educational researchers, scholars, and practitioners can submit their research, journal research, and/or journal articles to the Publication Secretariat publications.pice@gmail.com on or before December 4, 2020 (Friday) at 11:59 P.M.
- b) The research papers and/or journals shall be authored by a bona fide member of PICE, and shall be peer-reviewed, credible and free from copyright concerns.
- c) The research papers and/ or journals must be related to Civil Engineering, the six (6) areas of specialization, Engineering Technology, Sustainable Engineering, Disaster Management and other similar topics.

Approved for Implementation:

(SIGNED)

MARIA LUISA DV. OLITOQUIT

National Director and Chair,
PICE Publications Committee

(SIGNED)

DR. ERDSAN RENE S. SUERO, FPICE

National President

Date approved by the Board: 21 March 2020