



PHILIPPINE INSTITUTE OF CIVIL ENGINEERS, INC.
GUIDELINES FOR THE PICE MOST OUTSTANDING
REGIONAL COORDINATOR AWARD 2020

Activity/Programs	1	2	3	4	5	Evidence	Max. Points
1. Programs implemented to support the national agenda							
1.1 Participation of Regional Coordinator and Chapter Presidents in Midyear and National Conventions	The regional coordinator and least 20% of the Chapter Presidents (2 pts)		The regional coordinator and least 50% of the Chapter Presidents (3pts)		The regional coordinator and all Chapter Presidents (5 pts)	Copy of Certificates	5
1.2 Project Green Engineering Philippines (PGEPP) Rain Water Collectors and Drinking Station	At least 50% of the chapters completed 1 each (2 pts)		All chapters completed 1 each (3 pts)		All chapters completed 2 or more each (10 pts)	Photo, certificates and MOA	10
1.3 CPD Law and ASEAN Application Orientations	10 to 20 Participants (1pt)	21-20 Participants (2 pts)	31-40 Participants (3pts.)	41-50 Participants (4pts.)	more than 50 Participants (5pts.)	Copy of Attendance Sheets/ Pictures	5
1.4 National Civil Engineering Student Quiz Regional Elimination					Conducts Regional Elimination (5 pts)	Copy of score sheets/ pictures	10
2. Sustainability and Management							
2.1 Regular Regional Meetings					Complete monthly regional meetings (5 pts)	Notice and Attendance Record with Photo	5
2.2 Sports Program					At least 1 sports program (10 pts)	Photo and Attendance Record	10
2.3 Conduct of Regional Conference	1-50 participants (1 pt)	51-100 participants (2 pts)	101-200 participants (3 pts)	201-400 participants (5 pts)	more than 400 participants (10 pts)	Copy of certificate	10
2.4 Website/FB or other online members site: contents, quality and format	The website/FB did not have enough information and the format was good (1 pt)	The website/FB has looks nice but needs a little more information (3 pts)	The website/FB has attractive formatting and well-organized information (4 pts)	The website/FB is has very attractive formatting and well-organized information (5 pts)	The website/FB is has very attractive formatting, well-organized information and professionally made (10 pts)	Screenshots of all pages of the website of FB account	10
2.5 Members' Welfare Program					At least one implemented/ on-going project (5 pts)	Copy of MOA, Certificate, etc.	5
3. Community Projects							
3.1 Participation in a Community Housing Projects (Gawad Kalinga, Habitat, etc)					At least 1 site/event (5 pts)	Photo, Certificates and Attendance Record	5
3.2 Medical/Dental Program					At least 1 site/event (5 pts)	Photo, Certificates and Attendance Record	5
3.3 CR Project					At least 1 site/event (5 pts)	Photo, Certificates and Attendance Record	5
3.4 Other Community Extension Projects					At least 1 event (5 pts)	Photo, Certificates and Attendance Record	5
3.5 COVID-19 Activities					At least 1 event (5 pts)	Photo, Certificates and Attendance Record	5

4. Regional Newsletter							
4.1 Frequency of publication/Proof of Publication validation c/o National Headquarters					At least 1 Issue (5 pts)	Copy of Issues	5
4.2 Chapters' Participation/Contribution	At least 10% of the Chapters contribute articles (1 pt)		At least 50% of the Chapters contribute articles (3 pts)		All chapters contribute articles (5 pts)	Copy of Issues	5
5. PICE Student Chapter							
5.1 Collaborative projects/activities with Student Chapters	At least 1 project with Student Chapters (1 pt)		At least 2 projects with Student Chapters (3 pts)		At least 3 projects with Student Chapters (5 pts)	Photos and Attendance Record Certificate signed by the Mother Chapter President	5
5.2 VISMA Program	1 volunteer (1 pt)	2-3 volunteers (3pts)	4-5 volunteers (5 pts)	6-7 volunteers (7 pts)	8-10 volunteers (10 points)	List of Accredited VISMA Volunteers from PICE National	10
TOTAL							120